



FO Meeting Minutes

February 1, 2019

Next FO Meetings: 3/8 and 4/5 at 11am

- Dean's Report (pdf attached to email)
- Academic Dean's Report (included below)
- Prof. Emswiler: Revised Peer Review Form approval circulated via email for approval
 - Art Club: see upcoming emails for meeting times and events
 - USCU Arts Festival: seeking 2 committee members. Contact Prof. Emswiler if interested
- Dr. Maire-Afeli: CHEM students will celebrate Earth Day (April 23rd noon to 1). They will each have a poster and bring an organic dish to share with all. Everybody is invited. If you want to have your students do something as well, you are welcome to join
- Dr. Aziz: Please recommend students for work at the Student Success Center
- Dr. Sixta Rinehart: Executive Committee Update:
 - INDEV (Columbia Faculty Senate Committee on Instructional Development) needs a committee member for Fall 2019 to replace Dr. Kajal Ghoshroy. Kevin Torres volunteered
 - Please talk to Dr. Lee Morris about the Lancaster Associates of Arts degree proposal if you have not already. If it is passed in Senate, we will have to adopt it also. The goal of this proposal is to provide more differentiation between the AS and the AA degrees
 - Araceli Hernandez-Laroche (Faculty representative from Upstate) and Marco Valtorta (Columbia Faculty Senate Chair) came to the Executive Committee meeting on January 25th to discuss the presidential search and our needs for the next president. The meeting went well. Chair of the search committee Hugh Mobley was unable to attend

- Teaching evaluations and the Teaching Summary will be put back in the Third Year Review. This will likely be passed at the next Senate meeting and should be effective for the 2019-2020 school year

In Attendance:

Dr. Lowell
Dean Catalano
Dr. Charles
Dr. Pisano
Debbie Hudson
Dr. Lowe
Dr. Aziz
Dr. Maire-Afeli
Dr. Hudson
Kevin Torres
Gale Ashmore
Dr. Sixta Rinehart
Dr. Fouts
Dr. Morris
Prof. Ivey
Prof. Emswiler
Brandon Simpson
Dr. Anderson

Academic Dean's Report - 2/1/2019

Progress Reports

- For first-8-weeks classes, the last day to drop without getting a W/F grade is 2/10 for Union sections and 2/8 for PC sections. If you are teaching a first-8-weeks class, let us know in Academic Affairs as soon as possible ahead of those dates if you have any enrolled students who are at risk of failing and/or not showing up to class (or logging in if it's an online class), so that we can touch base with those students.
- For full semester classes, the last day to drop without getting a W/F grade is 3/4, so get us your Progress Reports of any students at risk of failing for those classes (or not showing up or logging into the course site), by 2/25.

Syllabi, Office Hours, CVs, and Faculty Accomplishments

- If you haven't already, remember to submit a copy of the syllabus for each class that you are teaching this Spring as soon as possible, as well as any outstanding syllabi from last semester, and information about your office hours for this semester. You should have at least 4 hours of those scheduled each week for your students.
- Thanks to those of you who have already sent in updated CVs. If you haven't done that yet, keep those coming in, along with updates on your scholarly faculty accomplishments over the past year.

Summer/Fall Schedules

- I will begin drafting the Summer and Fall 2019 class schedules this month, and have had some conversations with some of you about this already. If not, be on the lookout for more information about this and be thinking about any preferences you have for your courses.

TAO Self-Help Update

- Legal in Columbia has finished reviewing the contract and, after some requested modifications of TAO that were made, has indicated that they are good with it and will move it forward in the process to obtain the necessary signatures from the Chancellor's Office. As soon as we get that back to submit to TAO, they will work with us on planning, marketing, and implementation of these online self-help resources.

Internship Opportunities:

- Recently a number of organizations have approached us about needing interns and would be interested in getting some of our students to fill those needs. Over the past few weeks, this has included Lockhart Power, WBCU Radio, and the Census, to name a few. If you know any students who are seeking these types of opportunities, either as an independent internship not for course credit, or as part of a PALM 494 Internship course, definitely keep these opportunities in mind. We will work on getting this type of information advertised and consolidated in some way so that it will be easier for students to find moving forward.

Important Dates:

- PC Faculty Senate: 2/22 (Sumter) and 4/12 (Union)
- Advising for Summer/Fall: Starts after Spring Break, beginning Monday, March 18.
- Upcountry Literary Festival: March 22 and 23.
- Awards Night: Tuesday, April 2, at 6:30pm
- Graduation: Saturday, May 4, at 6:00pm

Psychology Experiments

- There are two different Psychology experiments that are in data collection currently, in case you'd like to help encourage students to participate in these. They can contact Bryana Vaughan (kaylav@email.sc.edu) or Tomi LaChance (tomi@email.sc.edu) to schedule an appointment in the PALM Lab for those. These data will go toward the work that students will be presenting at the Southeastern Psychological Association conference in mid-March, in Jacksonville, FL.

Research Club

- The Research Club Spring events:
 - o Next Club Meeting will be 2/4 at 11:30 in room M303.
 - o Lunch & Learn Event, February 11, from 12:00-1:00 in the Community Room. Dr. Fouts will be the featured speaker, discussing the topic of existential influences on research. Lunch will be provided from Kirby's.
 - o Bake Sale Fundraiser, February 20, while supplies last.
 - o Faculty vs. Faculty Trivia Challenge Event, February 25, 4:00-5:00. This event will be a warm-up trivia event to get students interested in the student version of it to come later in the semester. During this event, teams of faculty members will compete against each other by answering trivia questions (with buzzers), with the trivia questions to be solicited from the student body. Please encourage students to submit their questions (with the answer) to Chakira in the Success Center and/or to Christen in Academic Affairs. We are looking to have as many as three teams of faculty to compete in this event, as many as 4 members per team. There are still some available slots to fill on those.
 - o Executive Function in Mind & Brain Conference Field Trip, on March 1. This is a one-day conference at the Institute of Mind and Brain (part of the USC Columbia campus),

which members of our Club will attend as a Club field trip. If you're interested in more information on this event, let me know.

- March Madness Trivia Bowl, March 28, from 4:30-6:00. This event will serve as a fundraiser for the Research Club by having teams of students (up to 4 members per team) pay a \$10 registration fee (up to 8 teams total), as they compete across 3 rounds of trivia questions (15-20 minutes per round) to determine a Trivia Champion Team. There will be a number of prizes that they can win during the competition and as a grand prize; there will be a raffle that the audience can buy \$1 tickets for to win a raffle prize; and there will be a stuff-the-box donation competition leading up to the competition as well. Feel free to begin encouraging students to form teams for this and register by March 8.
- Research Club Colloquium, April 17, from 11:00-2:00. This end-of-semester event will feature two speakers, separated by an intermission that features a student poster session and refreshments.