

University of South Carolina
Faculty Senate Recommendation for Revisions to the Faculty Manual
Reconciliation of Changes in Document Presentation (12/3/2023) to Motion Proposal (1/31/2024)

Item	Line Number	Change	Reason
1	19	Replaced "shall" with "may."	To reflect the fact that some professional-track appointments do not have a service requirement.
2	19-20	Delete “, that at a minimum, allows for participation in faculty governance.”	To simplify what is already said in the following two sentences.
3	20-22	Deleted sentence.	The previous sentence, as corrected, and the following sentence make this unnecessary.
4	20	Added "in a contract."	To clarify the contract.
5	21	Replaced "should" with "shall."	Changed to "shall" to note a requirement.
6	21	Replaced "should" with "shall."	Changed to "shall" to note a requirement.
7	26-27	Replaced "transfer to or from the tenure track" to "change of track or title."	The ACAF 1.18 title and contents will require revision.
8	50	Deleted sentence.	No longer required since the degree requirements are listed under each level and title.
9	52	Deleted "Track"	Created confusion as faculty tracks are tenure and professional.
10	57-58	Added "A terminal degree is required, usually an earned doctorate."	To clarify at each title and level combination.
11	63-64	Added "A terminal degree is required, usually an earned doctorate."	To clarify at each title and level combination.
12	68	Added "A terminal degree is required, usually an earned doctorate."	To clarify at each title and level combination.
13	70	Deleted "Track"	Created confusion as faculty tracks are tenure and professional.
14	74	Deleted "Initial appointment may not be made at this rank."	Removed, as this was a holdover from the distinguished lecturer description in ACAF 1.06. The appointment can now be made at that level with authorization from the president.

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15	74-77	Added "A master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline) is required."	To clarify at each title and level combination.
16	80	Changed "six" to "five."	To bring all second-level (first promotion) years in rank in line across all professional-track faculty titles.
17	82-84	Added "A master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline) is required."	To clarify at each title and level combination.
18	103	Deleted "Clinical faculty usually have an earned medical or terminal degree unless noted below."	No longer required since the degree requirements are listed under each level and title.
19	105	Added ", as required for the position."	All of these elements may not be necessary for some with the clinical title.
20	109	Deleted "Track"	Created confusion as faculty tracks are tenure and professional.
21	114-115	Added "A terminal degree is required, usually an earned doctorate and/or MD degree."	Added to clarify distinction of requirements for different clinical titles.
22	121-122	Added "A terminal degree is required, usually an earned doctorate and/or MD degree."	Added to clarify distinction of requirements for different clinical titles.
23	125-126	Added "A terminal degree is required, usually an earned doctorate and/or MD degree."	Added to clarify distinction of requirements for different clinical titles.
24	128	Deleted "Track"	Created confusion as faculty tracks are tenure and professional.
25	133	Deleted "Initial appointment may not be made at this rank."	Removed, as this was a holdover from the distinguished lecturer description in ACAF 1.06. The appointment can now be made at that level with authorization from the president.

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26	133-136	Added "A master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline) is required."	Added to clarify distinction of requirements for different clinical titles.
27	141	Changed "six" to "five."	To bring all second-level (first promotion) years in rank in line across all professional-track faculty titles.
28	142-145	Added "A master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline) is required."	Added to clarify distinction of requirements for different clinical titles.
29	162	Changed "his/her" to "their"	Changed to be consistent with gender pronouns throughout the document.
30	166	Changed "his/her" to "their"	Changed to be consistent with gender pronouns throughout the document.
31	166	Added "effective"	To be consistent with other sections.
32	185	deleted ","	To correct grammatical error.
33	190	Changed "overseeing" to "oversee"	To correct grammatical error.
34	194	Added "promotion"	To clarify "which" criteria.
35	215	Deleted last half of sentence.	Not necessary since this language is included in the reappointment section.
36	216	Deleted sentence.	The grievance procedure allows for individual faculty to request a written justification, which protects the individual right to receive a justification for denial of reappointment and promotion
37	233	Deleted sentence.	The grievance procedure allows for individual faculty to request a written justification, which protects the individual right to receive a justification for denial of reappointment and promotion
38	239	Deleted "with"	Deleted unnecessary word.
39	251	Deleted sentence.	The grievance procedure allows for individual faculty to request a written

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			justification, which protects the individual right to receive a justification for denial of reappointment and promotion
40	251	Deleted three sentences.	The one-year appointment language was deleted, as it may not be feasible for unit administration to handle.
41	253-256	Added "In the initial one-year terms of any professional-track faculty appointment, notice of non-reappointment is recommended but not required. For those professional-track faculty with three to five-year contracts, the faculty member must be given notice of non-reappointment of at least 180 days before the end of the contract."	Language agreed upon for notice of non-reappointment.
42	269	Deleted "for"	To correct grammatical error.
43	282	changed "appointment or reappointment" to "assigned responsibilities."	Reworded due to this section being under the promotion section, though it should apply to reappointment and promotion.
44	285	Deleted "and the guidelines established by the University Committee on Professional-Track faculty (UCPTF)"	There are currently no guidelines available.
45	295	Deleted "The UCPTF Guidelines provide additional guidance for the formulation of unit criteria and procedures."	There are currently no guidelines available.
46	297	Added ", so long as they are consistent with the faculty manual:"	To clarify.
47	326	Changed "may" to "should"	To make clear candidates need to be evaluated on all of their contractual responsibilities (no more and no less).
48	334	Changed "should" to "must"	To clarify requirement.
49	340	Added "then"	To correct grammatical error.
50	353	Deleted sentence.	Deleted sentence as it is stated earlier.
51	359	Added ", "	To correct grammatical error.
52	362	Added ", "	To correct grammatical error.
53	366	Changed "standards" to "processes."	To clarify processes are needed within unit criteria as a "standard" may not fit all.

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54	375	Deleted sentence.	Deleted as these examples will not fit all units and roles. The unit decides on specifics.
55	376	Changed "should" to "must"	To clarify requirement.
56	385	Changed "he or she is" to "they are."	Changed to be consistent with gender pronouns throughout the document.
57	394	Changed "should" to "must"	To clarify requirement.
58	396	Changed "such" to "the"	To clarify.
59	397	Changed "should" to "must"	To clarify requirement.
60	399	Change "Where appropriate" to "If required by unit criteria"	We don't want to say "where appropriate" because that leaves it open to interpretation by individuals (as to what is "appropriate"). Something is either required by unit criteria or it is not
61	409	Changed "should" to "must"	To clarify the requirements.
62	462	Changed "at least" to "three to"	Setting a range of three to five external reviewers when called for by a unit.
63	468	Deleted "equivalent to or"	To clarify the rank must be one level above the candidate's current rank.
64	470	Changed "his or her" to "their"	Changed to be consistent with gender pronouns throughout the document.
65	478	Added a "Notification" section	To clarify a candidate will be notified in writing of the unit's recommendation.
66	488	Changed "At the conclusion of an appeal following unit procedures" to "After the decision by the Provost, candidates"	To clarify the actual process.
67	491	Added "s"	Added as both the department chair and the dean are considered unit administrators.
68	493	Changed "all written comments" to "ballot justifications"	The description was too vague.
69	501-502	Changed titles to proper case.	Changed titles to proper case.

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70	502	Deleted sentence.	This situation only occurred once with the appointment of an interim president and is not expected to occur again.
71	502	Deleted sentence.	The grievance procedure allows for individual faculty to request a written justification, which protects the individual right to receive a justification for denial of reappointment and promotion.
72	504-510	Added section	To require an annual report from the provost concerning the results of professional-track faculty promotions.